

The requirements that a reference must meet in order to be accepted can be found in the "Online Application Instructions" available at www.campamerica.pl under the "Documents" tab. The reference must show continuity of cooperation for a period of at least 1 month within the last year from the date of its issuance. References are treated as confidential and not disclosed to applicants. **IMPORTANT: Document valid only with stamp, signature and date of issue.**

Name of Camp America Applicant:	
Your name:	
Your job title:	
Organisation name, address <u>and general phone number</u>:	
Your work email address:	
Dates of Applicant's employment/attendance:	From _____ To _____
Are you the applicant's: <input type="checkbox"/> Manager <input type="checkbox"/> Teacher <input type="checkbox"/> Camp Director <input type="checkbox"/> Coach <input type="checkbox"/> Other If 'other' chosen, please give details: _____	
Do you know the applicant from a position of authority/supervision eg. teacher/manager/coach? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Is the applicant your family member? <input type="checkbox"/> YES If 'yes', how are you related? _____ <input type="checkbox"/> NO	
How long have you known the applicant? <input type="checkbox"/> more than 1 year <input type="checkbox"/> between 1 month and 1 year <input type="checkbox"/> less than 1 month	
Are you aware of any disciplinary action or investigations regarding this applicant? <input type="checkbox"/> YES If 'yes', please give details: _____ <input type="checkbox"/> NO	
Would you rehire this applicant? <input type="checkbox"/> YES <input type="checkbox"/> NO If no, please explain why: _____ <input type="checkbox"/> not applicable (N/A)	
Do you currently remain in contact with the applicant: <input type="checkbox"/> YES - professionally <input type="checkbox"/> YES – socially <input type="checkbox"/> NO	

Please assess the Applicant's personal traits (mark box).

A = Excellent; B = Above Average; C = Average; D = Poor; E= not applicable (N/A)

	A	B	C	D	E		A	B	C	D	E
Honesty						Work ethic					
Maturity/ Responsibility						Response to authority					
Energy and enthusiasm						Teamwork					
Leadership						Ability to manage stressful situations					
Commitment						Interaction with children/vulnerable adults					
Problem solving						Overall positive attitude					

Please give a description of the applicant's performance and role in your organisation. Please detail reasons for any poor or average ratings above:

Name of Camp America Applicant:	
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This position involves substantial access to children/vulnerable adults. Camp America keeps Child Protection at the center of our practices. We are committed to the welfare of children. Do you have any concerns about the applicant working with children/vulnerable adults?

YES If 'yes', please give details: _____

NO

Do you recommend the applicant to work on a US summer camp?

YES

NO If 'no', please give details: _____

<p>IMPORTANT: Document valid only with stamp, signature and date of issue.</p> <p>Stamp and Referee's Signature:</p>	
<p>Date Reference Completed:</p>	

Please email this form to help.campamerica@aifs.pl from your work/organisation email address.

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